



Virginia State Rural Health Quality Council

MINUTES

DATE 7/25/2010 Time 2:00PM LOCATION Conference Call

MEETING CALLED BY	Edna Rensing, Chair
FACILITATOR	Mara Servatise
NOTE-TAKERS	Thelma Burris
ATTENDEES	Edna Rensing, Mara Servaites, Thelma Burris, Erin Keister, Tiffany McGhee, and June Collmer

Topics for Discussion

Meeting Focus: Review Oversight Committee Recommendations, and address each recommendation by establishing starting points and next steps area by area.

Meeting Outcome(s): See Action Items and Next Steps

TOPIC	Quality Council Meeting Schedules	
DISCUSSION	Set date and time for meetings: Establish a regular date and time avoiding routine meetings that council members already have. Determine the best days and days to avoid through Survey Monkey. Agreed to hold at least one face-to-face meeting annually in conjunction with the VRHA Conference. The 2010 meeting will be December 8-10, and the Quality Council will determine day/time to meet. Other meetings will take place by conference call or other electronic means.	
ACTION ITEMS	PERSON RESPONSIBLE	
Establish a set meeting schedule for the Quality Council. One face-to-face meeting at the VRHA Conference and four Conference Calls.	Mara will send Survey Monkey to determine date for Conference Call Meetings.	

TOPIC	Establish Data Standard –focus for multiple QC plan objectives	
DISCUSSION	Target Disparate Groups - Quality Council will meet via conference call to set one to two targets for focused attention. Based on an evaluation of the data, do the following: <ul style="list-style-type: none"> • Determine what to target (i.e., which groups, what areas). • Be sure we're looking at the whole community by age/groups, not just one segment. • "Think Prevention" - target the young for disease prevention. Key word = <u>prevention</u> • Focus on <u>community based</u> disease prevention. • Use established quality data since there is not enough time to go from scratch. 	
ACTION ITEMS	PERSON RESPONSIBLE	
Set two main goals for focus for objectives Goal 2, Objective 1 and Goal 3, Objective 2	Conference Call/Full group/Edna to lead	

TOPIC	
Small Rural Hospital (staff) to travel to Conferences	
DISCUSSION	Potential for E-Conference or Telehealth conferencing Determine how to measure success, Share good resources via teleconference, web-x or E-Conference. Success could possibly be measured by the number of scholarships the Council can support for conference attendance. The group agreed that there are various ways to educate; with face-to-face preferable, but not practical with a group that is spread out from far-Southwest Virginia to the Northern Neck. Logically, telecommunications options should be explored.
ACTION ITEMS	PERSON RESPONSIBLE
Consider communication mediums to take information to Small Rural Hospitals; thus, more people can benefit.	Edna/Council Members

TOPIC	
Budget Adjusted – QC plan adjustments	
DISCUSSION	Goal 2. Modified and added Objectives. Modifications included targeting hospitals located in areas where a focused need is determined rather than offering travel grants to all CAH/SHIP hospitals. Second objective added that brings electronic offerings to all rural hospitals.
ACTION ITEMS	PERSON RESPONSIBLE
Determine best sources of electronic information, develop central source and materials	Mara/Council members

- Next Steps – Set Meeting Schedule
- Establish a standard date/time.
- Determine areas of focus at the next Conference Call
- Determine where to look at good data.
- Organize small workgroups

Respectfully Submitted: 

 Thelma Burris, Recorder